

**HEMPSTEAD PUBLIC SCHOOLS
BOARD OF EDUCATION
ANNUAL RE-ORGANIZATION MEETING
JULY 2, 2024**

The Annual Re-Organization meeting of the Hempstead Union Free School District was held at the A.B.G.S. Middle School Bandbox, 70 Greenwich Street, Hempstead, New York 11550. The meeting was called to order, by Mr. John Sheahan, General Counsel, at 3:01 pm, motioned by Trustee Stith, seconded by Trustee Brown Young. Trustee Jeffrey Spencer and Trustee Elise Nicholson took an oath of office by Mr. John Sheahan, General Counsel. All members were present. Trustee Pratt left at 5:25 pm. The meeting was presided by Mr. John Sheahan, General Counsel.

Board Members Present:

Trustee Victor Pratt
Trustee Jeffrey Spencer
Trustee Elise Nicholson
Trustee LaMont Johnson
Trustee Joylette Williams

NYSED Monitor/ Trustee Ex. Officio:

Dr. William Johnson

Staff Members Present:

Ms. Regina Armstrong	Superintendent of Schools
Dr. Rodney Gilmore	Associate Superintendent for Human Resources
Mr. James Clark	Assistant Superintendent for Pupil Personnel Service
Mr. Gary Rush	Assistant Superintendent for Curriculum & Instruction
Mr. Jamal Scott	Assistant Superintendent for Business & Operations
Mrs. Djuana Wilson	Assistant Superintendent for Special Education
Mrs. April Keys	District Clerk
Mr. James Pierre	District
Mr. John Sheahan	General Counsel
Mr. Jonathan Scher	Labor Counsel
Mr. Austin Graff	Labor Counsel
Mr. Monte Chandler	Special Counsel
Mr. Leandre John	Special Counsel

1. PLEDGE of ALLEGIANCE

Trustee Nicholson was administered the OATH of OFFICE by General Counsel.

Roll call of Board of Education Trustees by General Counsel.

Trustee Johnson	YES
Trustee Pratt	YES
Trustee Spencer	YES
Trustee Williams	YES
Trustee Nicholson	YES

All members present.

General Counsel moved, seconded by Trustee Williams, to open the Re-Organization meeting for the 2024-2025 school year.

MOTION

YES 5

MOTION CARRIED

To open the re-organization meeting.

General Counsel called for a nomination of the Board of Education President for the 2024-20205 school year. .

Trustee Williams, nominated Trustee Pratt, seconded by Trustee Spencer, for Board of Education President for the 2024-2025 school year. .

**RE-ORGANIZATION MEETING
JULY 2, 2024
MINUTES**

The motion was called by general counsel.

MOTION

YES 5

MOTION CARRIED

The motion for Trustee Pratt as President PASSED.

****Trustee Pratt was administered the OATH of OFFICE as PRESIDENT for the 2024-2025 school year by General Counsel****

President Pratt presided the meeting.

President Pratt called for a nomination for Board of Education Vice President.

Trustee Williams nominated Trustee Spencer for Vice President.

Trustee Johnson nominated Trustee Nicholson.

Motion was called by Trustee Pratt, for Trustee Spencer as Board of Education Vice President for the 2024-2025 school year.

Trustee Nicholson	YES
Trustee Williams	YES
Trustee Spencer	YES
Trustee Pratt	YES
Trustee Johnson	YES

MOTION

YES 5

MOTION CARRIED

The motion for Trustee Spencer as Vice President PASSED.

****Trustee Spencer was administered the OATH of OFFICE as VICE PRESIDENT for the 2024-2025 school year by General Counsel.***

Trustee Johnson moved, seconded by Trustee Spencer, to convene to executive session to discuss personnel and seek advice by counsel @ 3:10 pm.

MOTION

YES 5

MOTION CARRIED

To convene to executive session @ 3:10 pm.

Trustee Pratt moved, seconded by Trustee Johnson, to re-convene to open session @ 4:15 pm.

MOTION

YES 5

MOTION CARRIED

To re-convene to open session @ 4:15 pm.

Superintendent Regina Armstrong was administered the OATH of OFFICE for the 2024-2025 school year, by General Counsel.

Trustee Pratt moved, seconded by Trustee Johnson, to appoint April Keys as District Clerk for the 2024-2025 school year.

MOTION

YES 5

MOTION CARRIED

To appoint April Keys as District Clerk for the 2024-2025 school year.

****April Keys was administered the OATH of OFFICE as District Clerk for the 2024-2025 school year by General Counsel.****

Trustee Pratt requested the Re-Organization Agenda be moved to executive session for discussion of personnel and seek advice from counsel.

Trustee Johnson moved, seconded by Trustee Spencer, to move to Executive Session for discussion of personnel and seek advice from counsel @ 4:19 pm.

MOTION

YES 5

MOTION CARRIED

To move to executive session @ 4:19 pm.

Trustee Johnson moved, seconded by Trustee Nicholson, to Re-Convene to Executive Session @ 7:06 pm.

MOTION

YES 5

MOTION CARRIED

To re-convene to executive session @ 7:06 pm.

Trustee Williams moved, seconded by Trustee Spencer, to approve the Re-Organization Agenda and amendments of the Re-Organization Agenda items moved to executive session.

MOTION

YES 5

MOTION CARRIED

To approve the re-organization agenda and amendments of the re-organization agenda items moved to executive session.

1. APPOINTMENTS OF BOARD OF EDUCATION STAFF

RESOLVED, that the Board of Education makes the following appointments:

DISTRICT CLERK

RESOLVED, that the Board of Education appoints **April Keys** as District Clerk for the 2024-2025 school year with a salary of \$ 25,000 for the 2024-2025 school year subject to a contract review and approval by General Counsel.

DISTRICT CLERK PRO-TEM

PULLED

RESOLVED, that the Board of Education appoints _____ as the District Clerk Pro-tem for the 2024-2025 school year with a salary of _____.

DISTRICT TREASURER

RESOLVED, that the Board of Education appoints **James Pierre** as District Treasurer for the 2024-2025 school year with an annual salary of **\$98,000**, pro-rated, subject to a contract reviewed and approved by General Counsel; and it is further,

RESOLVED, the Board of Education of the Hempstead Union Free School District hereby approves the Terms and Conditions of the Employment Agreement for **James Pierre**, District Treasurer, for the period July 1, 2024, through October 9, 2024, and hereby authorizes the President of the Board of Education to execute the Agreement on behalf of the Board.

DEPUTY TREASURER

RESOLVED, that the Board of Education appoints **Vandana Manucha** as Deputy District Treasurer for the 2024-2025 school year, with a stipend of \$10,000.00. When the District Treasurer is absent, the Deputy District Treasurer will perform certain duties of the District Treasurer.

STACS COORDINATOR

RESOLVED, that the Board of Education appoints **Ashleigh Livingston** the District STAC's/Medicaid Coordinator for in and out of district for the 2024 - 2025 school year to be compensated with at stipend of \$20,000.

INTERNAL AUDITOR

The Board of Education appoints **Questar III** as the **Internal Auditor** for the 2024 2025 school year with an all-inclusive fixed fee of \$41,970, subject to a contract reviewed by General Counsel. This fee includes all out-of-pocket expenses (hotel, mileage, etc.). The district will be billed in equal amounts quarterly. All reports are to be given directly to the Board and the Audit Committee.

EXTERNAL AUDITOR

**RE-ORGANIZATION MEETING
JULY 2, 2024
MINUTES**

The Board of Education **APPOINTS EFPR** group as the **External Auditor** for the 2024 - 2025 school year at a rate not to exceed \$46,000, subject to a contract reviewed and approved by General Counsel.

CLAIMS AUDITOR

The Board of Education **APPROVES Cerini & Associates** as **Claims Auditor** for the 2024-2025 school year at a rate not to exceed \$63,000, subject to a contract reviewed and approved by General Counsel.

COMMITTEES

RESOLVED, that the Board of Education approves the function of the Audit Committee to carry out the duties as mandated by the New York State Education Department for the 2024 - 2025 school year. The vacancies will be filled in accordance with policy # 6690.

CONSULTING ACCOUNTANT

RESOLVED, that the Board of Education **approves the appointment of Book Smart** to perform the accounting services for the 2024 - 2025 school year, Staff Consultant \$150/hr., Sr. Consultants \$195/hr., Managers \$240/hr., Director \$265/ hr. and Partner - \$285/hr. subject to a contract reviewed and approved by General Counsel.

GENERAL COUNSEL

RESOLVED, that the Board of Education appoints **Guercio and Guercio** as General Counsel for the Board of Education, with a retainer of **\$ 77,500.00, pro-rated, effective July 1, 2024 to October 9, 2024**, for services within the scope of retainer and an hourly rate of **\$260.00** for attorneys, **\$160.00** for interns, and **\$135.00** for paralegals for services outside of the scope of the retainer, approves an Agreement with General Counsel, and authorizes the Board President to execute said Agreement. (Agreement on file).

LABOR COUNSEL

RESOLVED, that the Board of Education appoints **Scher Law Firm**, as Labor Counsel to the Board of Education for the 2024 - 2025 school year with a retainer of **\$75,000.00 pro-rated, effective July 1, 2024 to October 9, 2024**, for services within the scope of retainer and an hourly rate of **\$250.00** for attorneys, **\$160.00** for interns, and **\$135.00** for paralegals for services outside of the scope of the retainer, approves an Agreement with Labor Counsel, and authorizes the Board President to execute said Agreement. There is a cap on expenses and fees at **\$1,000.00** per month unless approved by the Superintendent of Schools (Agreement on file).

SPECIAL COUNSEL

RESOLVED, that the Board of Education appoints **The Chandler Law Firm** as Special Counsel to the Board of Education for the 2024 - 2025 school year with a retainer of **\$75,000.00 pro-rated, effective July 1, 2024 to October 9, 2024** for services within the scope of retainer and an hourly rate of **\$250.00** for attorneys, **\$160.00** for interns, and **\$135.00** for paralegals for services outside of the scope of the retainer, approves an Agreement with Special Counsel, and authorizes the Board President to execute said Agreement. (Agreement on file).

BORROWING ATTORNEY

RESOLVED, that the Board of Education appoints the firm of **Hawkins, Delafield & Wood** to handle the legal aspects of the district borrowing, Tax Anticipation Notes, Revenue Anticipation Notes, Serial Bonds, Bond Anticipation Notes as may be necessary, for the 2024 - 2025 fiscal year.

FISCAL ADVISORS

RESOLVED, that the Board of Education approves Fiscal Advisors & Marketing, Inc. for the handling of all fiscal aspects of the district's borrowing: Tax Anticipated Notes (TANS), Revenue Anticipated Notes (RANS), Serial Bonds, Bond Anticipation Notes (BANS) as may be necessary for the 2024 - 2025 fiscal year, subject to a contract reviewed and approved by General Counsel.

INSURANCE BROKER

RESOLVED that the Board of Education approves the Superintendent's recommendation to (a) appoint Salerno Brokerage as the District's insurance broker and (b) approve Salerno's proposal for 2024 - 2025 District insurance needs, subject to a contract reviewed and approved by General Counsel.

MEDICAL DIRECTOR

RESOLVED, that the Board of Education appoints Dr. Michelle Reed as the District Medical Director for the 2024 - 2025 school at an annual rate of \$95,000. (Pending Contract Approval)

PUBLIC RELATIONS

RESOLVED, that the Board of Education approves Todd Shapiro & Associates as the public relations firm for the district for the 2024 - 2025 school year at an annual fee of \$60,000 subject to a contract reviewed and approved by General Counsel.

LOBBYING

RESOLVED, that the Board of Education approves the Gertsman Lobbying Firm as the lobbying firm for the District for July 1, 2024, to October 9, 2024, at an annual fee of \$60,000, pro-rated, subject to a contract reviewed and approved by General Counsel.

ATTENDANCE OFFICER

RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint Mrs. Cynthia Moore-Drayton,= as the attendance officer for the 2024 - 2025 school year.

2. **OTHER APPOINTMENT AND DESIGNATIONS**

CENTRAL TREASURER

RESOLVED, that the Superintendent recommends the **appointment of** the principal and or a designee of each respective school as **signatory** for the various Student Activities Funds. The signature of the District Treasurer shall be placed on each card, with the authority to sign in place of any of these persons in emergency situations. In all instances, however, two signatures shall be required. The following is a list of all the school principals and or a designee who are signatories for the Student Activities Funds in the District;

BE IT FURTHER RESOLVED, that the Central Treasurers shall be guided by all stipulations found in Policy #5252, including that when cash is collected, it shall be deposited daily with the District Treasurer.

SCHOOL
ABGS Middle
Hempstead High

PRINCIPAL/ DESIGNEE
Lisaura Moreno
Stephen Strachan

COMPLIANCE OFFICER

RESOLVED, that the Board of Education approves the Superintendent's recommendation **to appoint** Dr. Rodney Gilmore as Title IX Compliance Officer for the 2024 - 2025 school year.

RECORDS ACCESS OFFICER

RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint April Keys, District Clerk as the records officer for the 2024 - 2025 (Freedom of Information Law Officer).

PURCHASING AGENT

RESOLVED, that the Board of Education approves the Superintendent's recommendation **to designate and appoint Keith Halop as PURCHASING AGENT** for the Hempstead School District for the 2024 - 2025 fiscal year, in accordance with the regulations of the Commissioner of Education.

DEPUTY PURCHASING AGENT

RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint **Elisa Dugar** as the Deputy Purchasing Agent for the 2024 - 2025 school year, with a stipend of \$5,000.00, provided that Elisa Dugar shall not simultaneously act as Deputy Purchasing Agent and Deputy Treasurer.

RECORDS MANAGEMENT OFFICER

RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint April Keys, **District Clerk** as the records management officer for the 2024 - 2025 school year.

ASBESTOS DESIGNEE & DOL PUBLIC WORKS COMPLIANCE OFFICER

RESOLVED, that the Board of Education approves the Superintendent's recommendation **to appoint J. C. Broderick & Company** as the **Asbestos Designee and Department of Labor Public Works Compliance Officer** for the 2024 - 2025 school year.

3. SIGNATORS

AUTHORIZED SIGNATURES

RESOLVED, that the **School Lunch Reports** shall be signed by the Superintendent of Schools or his/her designee.

RESOLVED, that the **Federal and State Projects Reports**, CSE and CPSE Reports shall be signed by the Superintendent of Schools & the Assistant Superintendent in charge of the Special Education oversight.

RESOLVED, that audit and monitoring compliance reports shall be signed by the Superintendent of Schools or his/her designee.

4. DESIGNATIONS

DESIGNATIONS OF DEPOSITORIES

- a. **RESOLVED** that Bank of America be designated as **depository of the General Fund** of the District and that all withdrawals from this account shall be made upon checks or facsimile signature of the District Treasurer.
- b. **RESOLVED** that Bank of America be designated as **disbursement account of the General Fund** of the District and that all withdrawals of funds from this account be made upon checks signed by the physical signature or facsimile signature of the District Treasurer.
- c. **RESOLVED** that Bank of America be designated as **depositor of the Payroll Account** and that all withdrawals of funds of the District from this account be made upon checks signed by the physical signature or the facsimile signature of the District Treasurer.
- d. **RESOLVED** that Bank of America be designated as **depository of the Trust & Agency Fund Account** of the School District which withholding account includes all payroll deductions which the District is responsible for forwarding on a quarterly, monthly or payroll period basis.

BE IT FURTHER RESOLVED that the **District Treasurer** shall be empowered either by physical signature or facsimile signature to sign the checks of such fund without further action of the Board.

- e. **RESOLVED** that TD Bank be designated as **depository of the Hempstead High School Extra Class Activities Fund**.
- f. **RESOLVED** that TD Bank be designated as **depository of the Elementary and Middle Schools Extra Class Activities Funds**.

**RE-ORGANIZATION MEETING
JULY 2, 2024
MINUTES**

- g. RESOLVED** that TD Bank be designated as depository of the **Capital Fund Account** of the District and that all withdrawals from this account shall be made upon checks or drafts signed by the physical signature or facsimile of the District Treasurer.
- h. RESOLVED** that TD Bank be designated as **depository for the School Lunch Fund Account** of the District and that all withdrawals of funds are to be made upon checks or drafts signed by the physical signature or facsimile signature of the **District Treasurer** and/or designee as per Board resolution, after said withdrawals have been approved by Board Action.
- i. RESOLVED** that TD Bank be designated as **depository for the Federal Aid Fund** under the Elementary and Secondary Education Act (ESEA) of 1965 and that all withdrawals of funds are to be made upon checks or drafts signed by the physical signature or facsimile signature of the District Treasurer.
- j. RESOLVED** that the District Treasurer is authorized to invest District funds in **Certificates of Deposit or other investments** as authorized by state law to maximize investment income and security of principal for the District.
- k. BE IT FURTHER RESOLVED**, that the District Treasurer is authorized to invest District funds with the following banks:
- A) TD Bank**
 - B) BNY Mellon**
 - C) Capitol One**
 - D) Bank of America**
 - E) Flushing**
 - F) US Bank**

COOPERATIVE PURCHASING

I. WHEREAS, under Board Policy 6700, the District is given authority to piggyback onto the contract of other government agencies, so long as the original contract is in conformance with the goals of the District's policies and regulations for purchasing; and

WHEREAS, the Business Office of the Hempstead Union Free School District has determined that the following vendors meet the requirements of the aforementioned policy: New York State OGS Contractors, Nassau BOCES, Nassau County, Suffolk County, Sourcewell Purchasing Cooperative, Omina Partners, TIPS Cooperative, PEPPM, BuyBoard, National Cooperative Purchasing Alliance, NASPO ValuePoint, and Ed-Data, subject to a review by the Purchasing Agent with respect to the particular contract; and

WHEREAS, The Board of Education has reviewed the request and deemed it to be in the best interest of the District;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the District to piggyback off of contracts with the following third party entities, subject to the Purchasing Agent's review of the specific contracts and compliance with the purchasing policy of the District: New York State OGS Contractors, Nassau BOCES, Nassau County, Suffolk County, Sourcewell Purchasing Cooperative, Omina Partners, TIPS Cooperative, PEPPM, BuyBoard, National Cooperative Purchasing Alliance, NASPO ValuePoint, and Ed-Data for the 2024 - 2025 school year.

The Business Office is requesting Board Approval to access the following Purchasing Entities for the purpose of saving money and maintaining compliance (examples of categories in parentheses):

- New York State OGS Contracts (Office Supplies, Published Materials, Educational Supplies, Facilities Supplies, Furniture)
- Nassau BOCES (Paper, Vehicles, School Supplies, Facilities Supplies and Services, Athletic Supplies, Furniture)
- Nassau County (Facilities Supplies and Services)
- Suffolk County (Office Supplies, Facilities Supplies and Services)
- Sourcewell Purchasing Cooperative (Technology Supplies and Equipment, Athletic Supplies)
- Omina Partners (Facilities Supplies and Services, Technology Supplies, Educational Supplies)
- TIPS Cooperative (Educational Supplies, Facilities Supplies, Athletic Supplies)

**RE-ORGANIZATION MEETING
JULY 2, 2024
MINUTES**

PEPPM (Technology Supplies and Equipment)
BuyBoard (Athletic Supplies, Technology Supplies, Food Service Supplies)
National Cooperative Purchasing Alliance (Athletic Supplies, Office Supplies, Furniture)
NASPO ValuePoint (Facilities Supplies)
Ed-Data (Facilities Supplies and Services, Furniture, Athletic Supplies)

BOCES COOPERATIVE BIDDING

m. RESOLVED, that the Board of Education approves the Superintendent's recommendation to adopt the General Resolution attached hereto:

GENERAL RESOLUTION FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU COUNTY

FOR

HEMPSTEAD PUBLIC SCHOOLS

For Various Commodities And/Or Services As Listed On Page 2 Of This Resolution

WHEREAS, the Board of Education, Hempstead School District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County, for the purchase of Various Commodities and/or Services; and

WHEREAS, The Board of Education, Hempstead School District of New York State is desirous of participating with the Board of Cooperative Education Services of Nassau County in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0; and

WHEREAS, the Board of Education, Hempstead School District of New York State has appointed The Board of Cooperative Educational Services of Nassau County as representative to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Hempstead School District of New York State and making recommendations thereon; and

BE IT RESOLVED that the Board of Education, Hempstead School District of New York State and the Board of Cooperative Educational Services of Nassau County hereby accepts the appointment of the Board of Cooperative Educational Services of Nassau County to represent it in all matters related above; and

BE IT FURTHER RESOLVED that the Board of Education, Hempstead School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Nassau County to represent it in all matters regarding entering into contracts for the purchase of the below-mentioned commodities and/or services; and

BE IT FURTHER RESOLVED that the Board of Education, Hempstead School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding;

NOW, THEREFORE, BE IT RESOLVED, that the School Business Administrator on behalf of the Board of Education, Hempstead School District of New York State hereby is authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Nassau County for various commodities and/or services and, if requested to furnish the Board of Cooperative Educational Services, an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Nassau County. The Board of Cooperative Educational Services of Nassau County is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

WHEREAS BOCES intends to solicit the bids listed below in the name of the participants in accordance with their expressed needs (check yes or no): Hempstead UFSD will participate in all bids listed below:

PARTICIPATION

RE-ORGANIZATION MEETING
 JULY 2, 2024
 MINUTES

<u>CORE GROUP:</u>	<u>YES</u>	<u>NO</u>
ARTS & CRAFT SUPPLIES	---	---
ASPHALTIC & CEMENT CONCRETE PAVING REPAIR & MAINTENANCE	---	---
ATHLETIC UNIFORMS	---	---
AUDIO VISUAL EQUIPMENT/NET TV	---	---
AUDIO VISUAL SUPPLIES	---	---
AUTO BODY SUPPLIES	---	---
AUTO MECHANIC SUPPLIES	---	---
AUTOMOBILES/VANS/TRUCKS	---	---
BOILER, DUCT & KITCHEN EXHAUST CLEANING	---	---
BUILDINGS & GROUNDS EQUIPMENT	---	---
CARPENTRY, CABINETS & BUILDING SUPPLIES	---	---
CARPETING & INSTALLATION	---	---
CESSPOOL MAINTENANCE SERVICES	---	---
CHAIN LINK FENCING	---	---
COMPUTER HARDWARE, SOFTWARE, NETWORKING AND SUPPLIES	---	---
CUSTODIAL SUPPLIES – “GREEN”	---	---
DOORS: HOLLOW METAL, FRAMES & HARDWARE	---	---
ELECTRICAL SUPPLIES	---	---
FAX & PHOTOCOPY EQUIPMENT, SUPPLIES & MAINTENANCE	---	---
FINANCING & LEASING OF CAPITAL EQUIPMENT	---	---
FIRE EXTINGUISHERS & SERVICE	---	---
FITNESS EQUIPMENT	---	---
FLOOR CARE PRODUCTS	---	---
FLOOR TILES & INSTALLATION	---	---
FOOD & BEVERAGE SUPPLIES	---	---
FOOD PREPARATION, PAPER & PLASTIC SUPPLIES	---	---
FOOD SERVICE EQUIPMENT	---	---
FOOD VENDING MACHINE SERVICE	---	---
FUEL OIL	---	---
FURNITURE: CLASSROOM & OFFICE	---	---
GENERAL SAFETY SUPPLIES	---	---
GENERAL SCHOOL & OFFICE SUPPLIES	---	---
GLAZING SERVICES & SUPPLIES	---	---
GYMNASIUM FLOOR REFINISHING	---	---
GUARD SERVICE (LICENSED, UNIFORMED, UNARMED)	---	---
HAZARDOUS MATERIALS: HANDLING, REMOVAL, TRANSPORTATION & DISPOSAL	---	---
HVAC EQUIPMENT	---	---
HVAC MAINTENANCE & INSTALLATION	---	---
INDUSTRIAL ARTS & WELDING SUPPLIES	---	---
INTERSCHOLASTIC ATHLETIC SUPPLIES	---	---

RE-ORGANIZATION MEETING
 JULY 2, 2024
 MINUTES

LIBRARY SUPPLIES	___	___
MEDICAL & DENTAL SUPPLIES	___	___
MUSICAL INSTRUMENTS & SUPPLIES	___	___
MUSICAL INSTRUMENT RENTALS	___	___
MUSICAL INSTRUMENT REPAIRS	___	___
OIL & GAS BURNER SERVICE	___	___
PAINT & PAINTING SUPPLIES	___	___
PAPER: XEROGRAPHIC, FAX & COPIER	___	___
PHOTOGRAPHY SUPPLIES	___	___
PHYSICAL EDUCATION SUPPLIES	___	___
PLUMBING & HEATING SUPPLIES	___	___
PLUMBING SERVICES	___	___
RECONDITIONING OF ATHLETIC EQUIPMENT	___	___
ROOF MAINTENANCE & REPAIR	___	___
SCHOOL BUS AIR CONDITIONING INSTALLATION, MAINTENANCE & REPAIR	___	___
SCHOOL BUS & AUTO PARTS	___	___
SCIENCE SUPPLIES	___	___
SUBSCRIPTION SERVICES	___	___
TEACHING AIDS	___	___
TOOLS: POWER & HAND	___	___
TRANSMISSION REPAIRS, CARS, VANS TRUCKS & SCHOOL BUSES	___	___
UNIFORMS – GENERAL	___	___
VEHICLE BODY & UPHOLSTERY REPAIR	___	___
VENETIAN BLINDS & SHADES	___	___

 Superintendent of Schools Date

 School District Name

GRANTS

5. **RESOLVED**, that the Board of Education hereby delegates to the Superintendent of Schools the authority to apply for grants and approve applications for grants from State, Federal and independent source; and

IT IS FURTHER RESOLVED that the Superintendent of School shall notify the Board of Education in writing of her intent to file an application for a grant with the positions and programs that will be grant funded; and

IT IS FURTHER RESOLVED, that the Superintendent of schools and/or her designee is authorized to expend funds received from grants for the particular objects, purposes, programs authorized by the grant in accordance with Board Policy.

SCHOOL BOARD MEETINGS

6. **RESOLVED** that the **Work Study and Regular Meetings** of the Board of Education will be held as per the attached calendar, or as otherwise designated. Additional meetings will be at the discretion of the Board of Education.

MEMBERSHIPS

7. **RESOLVED**, that the Board of Education and the Superintendent shall have membership in the following organizations:

**RE-ORGANIZATION MEETING
JULY 2, 2024
MINUTES**

- a. AASA, The School Superintendents Association NYS School Boards Association
- b. Nassau-Suffolk School Boards Association
- c. National Alliance of Black School Educators
- d. R.E.F.I.T. (Reform Educational Finance Inequities Today)
- e. NYSCOSS – New York State Council of School Superintendents
- f. National School Boards Association
- g. National Caucus of Black School Board Members
- h. N.A.B.E.-National Association of Bilingual Educators
- i. S.A.B.E- State Association of Bilingual Educators
- j. C.A.S.E.- California Association of Black School Educators
- k. District Administrator
- l. **SCOPE**
- m. **CUBE**

8. CONFERENCES

BOARD OF EDUCATION

- A. RESOLVED**, that the following resolutions are in effect for the 2024 - 2025 school year relative to attendance at conferences:

RESOLVED, that the members of the Board of Education may request approval from the Board to attend and participate in conferences, workshops and seminars sponsored by the following organizations for the 2024 - 2025 school year:

- 1). New York State School Boards Association
- 2). National School Boards Association
- 3). National Caucus of Black School Board Members
- 4). National Alliance of Black School Educators, Inc.
- 5). American Association of School Administrators
- 6). N.A.B.E.-National Association of Bilingual Educators
- 7). S.A.B.E- State Association of Bilingual Educators
- 8). C.A.S.E.- California Association of Black School Educators
- 9). C.U.B.E. – Council of Urban Boards of Education
- 10). SCOPE
- 11). C.U.B.E. – Council of Urban Boards of Education
- 12). Nassau/Suffolk BOCES

All requests to attend a conference, seminar, etc., must be given to the attention of the District Clerk at least 30 days prior to the event. Board members who attend conferences within 30 days after attending the conference will prepare a report and present same to the Board of Education via the District Clerk Office. Requests to attend a conference, workshop, etc., sponsored by an organization other than those listed above must be brought to the Board along with a full explanation of how attendance at this event will benefit the district and the role of the Board member. The decision on the request rests with the Board.

Any Board member who attends a listed conference or is granted approval to attend a non-listed conference, workshop, etc., shall be required to comply with Policies #2522 Educational Travel Expense and Reimbursement, and #6665 District Issued Credit Cards. No Board members will be registered to attend a new conference if he or she has not reconciled all previously attended conference, workshop, etc., with the District Clerk. Conference air fare, conference registration and hotel accommodations shall be put on the District's Credit Card. No other conference expenses shall appear on the hotel bill or the credit card. Board members can request a cash advance or choose to use their own personal funds within the guidelines as set forth in policy #6830. All school board member's training will be recorded on the training matrix for the school year.

SUPERINTENDENT OF SCHOOLS

**RE-ORGANIZATION MEETING
JULY 2, 2024
MINUTES**

B. RESOLVED, that the Superintendent of Schools is granted approval from the Board to attend and participate in conferences, workshops and seminars sponsored by the following organizations, and other organizations and Universities sponsoring/offering Superintendent's training or preparation for the 2024 - 2025 school year.

- 1). American Association of School Administrators
- 2). New York State School Boards Association
- 3). National School Boards Association
- 4). National Caucus of Black School Board Members
- 5). National Alliance of Black School Educators, Inc.
- 6). Urban Superintendents Association
- 7). Nassau County Association of Superintendent's
- 8). National Association of Staff Development
- 9). New York State Council of School Superintendents
- 10). ASCD
- 11). District Administrator
- 12). BH365 Foundation
- 13.) IB World - International Baccalaureate World Conferences
- 14.) Institute for Education and Innovation
- 15.) RTM Business Group
- 16). C.U.B.E. – Council of Urban Boards of Education
- 17). Nassau/Suffolk BOCES
- 18). SCOPE

Superintendent will supply the Board of Education a summary of each conference attended no more than 30 days after attending the conference. Requests to attend a conference, workshop, etc., sponsored by an organization other than those listed above must be brought to the Board along with a full explanation of how attendance at this event will benefit the district. The final decision on the request rests with the Board. All expenses for a prior conference will be filed and recorded before a new one is scheduled. The Superintendent's conference air fare, conference registration, conference materials, and hotel accommodations may be put on the District's Credit Card. No other conference expenses shall appear on the hotel bill or the credit card. All reimbursable expenses shall comply with the guidelines as set forth in policy #6830.

FACULTY AND STAFF

C. RESOLVED, the Board of Education recognizes the value of training at out-of-District conferences and workshops and encourages participation in such events. To have a conference request considered, staff will follow the steps defined in Policy #9282.

OFFICIAL NEWSPAPERS

9. RESOLVED, that the Board of Education authorizes as official newspapers for the school district for the publication of financial reports for the 2024 - 2025 fiscal year and for publication of bids and all legal notices that may be necessary for the 2024 - 2025 school year, **La Noticia, Beacon, Newsday, and NY Times.**

PAYROLL CERTIFICATION

10. RESOLVED, that the Superintendent of Schools shall certify the payroll for the 2024 - 2025 fiscal year.

PETTY CASH FUNDS

11. RESOLVED, that the Assistant Superintendent for Business is authorized to establish Petty Cash funds for the 2024-2025 fiscal year.

BUDGET TRANSFERS

12. RESOLVED, that the Superintendent of Schools, as Chief School Officer, is designated and authorized **to approve budgetary transfers** up to the amount of \$10,000.00 without seeking approval from the Board. Any amount exceeding

\$10,000.00 shall require prior approval by the Board consistent with Board Policy #6150, All transfers made by the Superintendent shall be reported to the Board as an information item at the meeting following the transfer of funds.

13. **OTHER ITEMS**

POLICIES

- a. **RESOLVED**, that the Board of Education approves to continue all policies in effect during the 2023 - 2024 school year for the 2024 - 2025 school year;

BE IT FURTHER RESOLVED, that during the 2024 - 2025 school year, committees will be convened to perform complete reviews on the following policies:

**5300 Code of Conduct
5100 Student Attendance
0110 Sexual Harassment
5181 Closed Campus
8130 Schools Safety Plans
5405 Wellness Policy
Dress Code
Grading Policy
Graduation Measures
Student Cell Phone Use**

BE IT FURTHER RESOLVED, the Policy Committee shall be selected pursuant to District Policy.

MILEAGE

- b. **RESOLVED**, that the District allow **mileage reimbursement** in accordance with the rates established by the IRS for the 2024 - 2025 fiscal year and Education Law '2118. Effective January 1, 2024 the rate has been set at 67cents per mile.

WORKERS COMPENSATION THIRD PARTY ADMINISTRATOR

- c. **RESOLVED**, that the Board of Education **ACCEPTS** the Superintendent's recommendation to **appoint** Wright Risk Management as the third party administrator for the District's SEL-Funded for Workers' Compensation Program and the broker of record for all carriers for securing excess Workers' Compensation.

BONDING OF PERSONNEL

- d. **RESOLVED**, that all personnel of the District shall be bonded under Public Employee Dishonesty coverage with a limit of \$100,000 and that the Treasurer and Deputy Treasurer shall also be covered under Excess Employee Dishonesty coverage with a limit of \$1,000,000.

RISK MANAGEMENT THIRD PARTY ADVISOR

- e. **RESOLVED**, that the Board of Education approve the Superintendent's recommendation to appoint Broadshire/Crawford as the District's Risk Management Third Party Advisor for the 2024 - 2025 school year at the same annual rate as the 2023 - 2024 school year, subject to a contract reviewed and approved by General Counsel.

ENVIRONMENT CONSULTANT

- f. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to **APPOINT** JC BRODERICK AND COMPANY as the District's Environmental Consultant 2024 - 2025 School Year, subject to a contract reviewed and approved by General Counsel. (Air quality testing only paid when services are rendered).

403 (B) THIRD PARTY ADVISOR

- g. RESOLVED**, that the Board of Education approves the Superintendent’s recommendation to **APPOINT** the Omni Group as the District’s 403 (b) Third Party Advisor for the 2024 - 2025 School Year, subject to a contract reviewed and approved by General Counsel.

INVESTMENT POLICY

- h. RESOLVED**, that the Board of Education approves the Superintendent’s recommendation to formally review the existing Investment Policy #6240, originally adopted by the Board of Education on July 18, 2020 and to approve that the policy shall remain in effect for the 2024 - 2025 School Year.

Please note: individual review and re-adoption of the District’s Investment Policy must be done annually at the Reorganization Meeting as required by the provisions of Chapter 708 of the Laws of 1992.

CELL PHONE POLICY

- i. RESOLVED**, as required by District policy, the Superintendent hereby reports at the Annual Reorganization Meeting to the Board of Education that the following employees have been issued District cell telephones: **Superintendent, Board of Education, District Security Patrol, and the Supervisor of School Security, Director of Facilities, Associate Superintendent and Assistant Superintendents.**

14. SCHEDULE FOR INSPECTION OF SCHOOL FACILITIES

RESOLVED, that the following Board of Education Members conduct an inspection of school facilities for the 2024 - 2025 school year:

<u>BUILDING</u>	<u>BOARD MEMBER</u>
a. HIGH SCHOOL	Trustee Nicholson and Trustee Spencer
b. JACKSON MAIN/ANNEX	Trustee Johnson
c. ABGS MIDDLE SCHOOL	Trustee Pratt
d. BARACK OBAMA	Trustee Williams
e. JOSEPH MCNEIL	Trustee Johnson and Trustee Pratt
f. DAVID PATERSON	Trustee Spencer
g. PROSPECT SCHOOL	Trustee Williams
h. RHODES ACADEMY	Trustee Spencer

GENERAL BUDGET TAX LEVY

- 15. RESOLVED**, that the 2024 - 2025 voter approved budget of \$328,622,204 for the necessary claims and expenditures in Hempstead UFSD (#1) in the town of Hempstead, amounting to:

	<u>\$328,622,204</u>	School Purpose
	\$ -0-	Library Purpose
Total	<u>\$328,622,204</u>	is hereby accepted and approved

RESOLVED, that the amount which must be raised by taxation (Tax Levy) for the 2024-2025 General Fund Budget is \$75,934,370 for the Hempstead UFSD (#1) of the Town of HEMPSTEAD, Nassau County, New York. The taxes to be levied shall be upon the taxable property of the said school district as said property has been certified by the Board of Assessors for the school year 2024-2025 and amount to:

RE-ORGANIZATION MEETING
JULY 2, 2024
MINUTES

	<u>\$75,934,370</u>	School Purpose
	\$ -0-	Library Purpose
Total	<u>\$75,934,370</u>	is hereby accepted and approved

16. **RESOLVED**, that the District Clerk of this School District be and she is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of the resolutions with the Nassau County Legislature and the Board of Assessors, Mineola, New York, on or before August 15th, 2024.

TANS/RANS

RESOLVED, BY THE BOARD OF EDUCATION OF HEMPSTEAD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Tax Anticipation Notes (herein called "Notes") of Hempstead Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$45,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

SPECIAL EDUCATION SCHOOLS

Recommended by: Djuana Wilson

a. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 School year to be used as needed:

The Center for Developmental Disabilities

b. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 School year to be used as needed:

Lavelle School for the Blind

c. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Levittown School District

d. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

DCF Regional

e. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Woodward Children's Center

f. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Cleary School for the Deaf

g. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Little Flower School District

h. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

SCO Family of Services/Madonna Heights

i. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Martin De Porres School

j. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Mill Neck Manor School for Deaf

k. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

(The) New York Institute for Special Education

l. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

(The) Chamberlain

m. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Harmony Heights

n. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

QSAC

o. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

UCPN (United Cerebral Palsy Association of NC, Inc.)

p. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Henry Viscardi School

q. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Bellmore - Merrick Union Free School District

r. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

The Hagedorn Little Village School

s. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Brookville Center for Children's Services

t. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Children's Learning Center

u. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Rockville Centre School District

v. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Greenburgh - Graham School

w. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

The Genesis School (Eden II)

x. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Variety Child Learning Center

y. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Henrietta G. Lewis Campus School

z. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Mill Neck Manor School for the Deaf

aa. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Westbury School District

bb. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Tiegerman School

cc. RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Developmental Disabilities Institute

dd. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Andrus School

ee. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Sagamore Children's Psychiatric Center

ff. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

Vincent Smith School

gg. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

MKSA, LLC

hh. **RESOLVED**, that the Board of Education approves the Superintendent's recommendation to appoint the following **Special Education School** for the 2024-2025 school year to be used as needed:

All About Kids

AGENCIES/PROVIDERS

RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Agencies/Providers** for the 2024-2025 school year to be used as needed:

- a. **Kids First**
- b. **Achieve Beyond**
- c. **Blue Sea Education**
- d. **Access 7**
- e. **Horizon Healthcare**
- f. **Long Island Tutoring Services**
- g. **Metro Therapy**
- h. **New York Therapy**
- i. **Marra & Glick**
- j. **St. James Tutoring Services**
- k. **Mill Neck Manor Interpreting Services**
- l. **Corinthians**
- m. **Exceptional Pediatrics**
- n. **Dr. Kimberly Williams**
- o. **Dr. John Sawicki**
- p. **Dr. Jodi Tarafella-Kunz**
- q. **U.S. Medical Staffing**
- r. **Alternative Tutoring Services**
- s. **Learn Well Tutoring Services**
- t. **Never Alone**
- u. **Always Compassionate Home Care**
- v. **Clinical Staffing**
- w. **Career & Employment Options**
- x. **Excellent Tutoring Services**
- y. **Dr. Jessica Scher**
- z. **Phoenix Center for Rehabilitation & Pediatrics**
- aa. **Silver Lining Homecare**

**RE-ORGANIZATION MEETING
JULY 2, 2024
MINUTES**

RESOLVED, that the Board of Education approves the Superintendent's recommendation to appoint the following **Medical Agencies/Providers** for the 2024-2025 school year to be used as needed:

**U.S. Medical Staffing
Forum Group
Tandym Group
Horizon Health Care Staffing
Total Health Care
Health Source Group**

IMPARTIAL HEARING OFFICERS

RESOLVED, that the Board President is hereby authorized, pursuant to Section 200.5(i) of the Commissioner's Regulations, to appoint individuals to serve as impartial hearing officers in accordance with the selection procedures for impartial hearing officers contained in the Commissioner's Regulations.

BE IT FURTHER RESOLVED, that in the event the Board President is unable to act, that the Vice-President, is hereby authorized to appoint individuals to serve as impartial hearing officers in accordance with the selection procedures for impartial hearing officers contained in the Commissioner's Regulations.

Trustee Spencer moved, seconded by Trustee Pratt , to adjourn the Re-Organization Meeting @ 7:13 pm.

MOTION

YES 5

MOTION CARRIED

To adjourn re-organization meeting @ 7:13 pm.

Respectfully submitted by:

April Keys, District Clerk

You may view this meeting at: <https://livestream.com/hufsd/events/11158323/videos/247350997>