



# PLEASE POST

**SUSAN JOHNSON**  
Acting Superintendent of Schools  
ADMINISTRATION OFFICE

**RODNEY GILMORE, Ed. D.**  
Associate Superintendent for Human Resources  
HUMAN RESOURCES DEPARTMENT

November 1, 2024

JOB POSTING # 150

## 2024-2025 SCHOOL YEAR VACANCIES

**POSITION: ATTENDANCE AIDES – 21<sup>st</sup> CENTURY PROGRAM**

**JOB DUTIES:**

- Assist building principals with ensuring students enter their 21<sup>st</sup> Century classes daily.
- Ensure attendance is recorded daily in PowerSchool for each 21<sup>st</sup> Century Program.
- Submit written evidence of attendance outreach for the 21<sup>st</sup> Century Program to the supervisor.
- Assist with the arrival and dismissal of all 21<sup>st</sup> Century students.
- Meet regularly with 21<sup>st</sup> Century administrators to review attendance and outreach.

**LOCATION:** Jackson School, Rhodes Academy, Joseph McNeil School, Barack Obama School, David Paterson School, ABGS Middle School

**DATES:** December 12, 2024 – May 8, 2025

**DAYS/HOURS:** Monday – Thursday, 4:00 P.M. – 5:45 P.M.

**COMPENSATION:** Contractual

**CLOSING DATE:** November 13, 2024

**APPLICATION PROCEDURE:** To apply click on this link [www.olasjobs.org/hempstead-ufsd](http://www.olasjobs.org/hempstead-ufsd)

**Internal Candidates Only**

*Rodney Gilmore, Ed. D.*

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