



3/4/2025

Dr. Kim Pierre & Tracey Williams
Hempstead UFSD
185 Peninsula Blvd, Hempstead NY 11510

Dear Dr. Kim Pierre & Tracey Williams,

Thank you for hosting the Site Monitoring Visit (SMV) on 2/4/25 - 2/5/25 to review the 21st Century Community Learning Centers (CCLC) program administered by Hempstead UFSD. We truly appreciate the time and effort you took to ensure we gained a comprehensive understanding of the program.

During the visit, it was clear how hard your team is working to implement and adapt the programming as intended by your original grant application and/or program modifications. There were many areas of the monitoring assessment that were found to be in compliance with both State and Federal 21st CCLC program requirements. However, there were some areas which will require additional documents or planning in order to be in full compliance.

Attached is the SMV Report which has been reviewed by the New York State Education Department (NYSED). The first page, "Summary of Actions To Be Taken", highlights the required components of your program which require attention in order to be fully compliant. You will see each item noted by the indicator letter and number, and can find additional information related to the observations made and rationale for finding the requirement as partially or non-compliant in the comments section associated with the indicator.

Also attached is an Action Plan Agreement template, including the indicators as outlined on the SMV Report requiring improvement action steps. Please fill in the highlighted sections of the Action Plan Agreement, outlining improvement steps and strategies that will be taken for corrective actions to ensure compliance in the areas identified. Submit the Action Plan Agreement to the Resource Center by 3/18/25. Please note that a recommended timeline for each indicator has been entered into the template. If you have concerns with the recommended timelines, please contact the Resource Center. Once the Resource Center has approved the Action Plan Agreement, you should submit documentation as evidence of the completed action steps at the following link: [Action Plan Documents](#). It is expected that sub-grantees will be 100% compliant with SMV partial and noncompliant indicators according to the Action Plan timeline.

We are here for you and can assist with technical assistance, via email or the telephone, should you need assistance completing the Action Plan Agreement. Additionally, the [NYS 21st CCLC Technical Assistance Resource Centers](#), [the NYSED 21st CCLC program office](#), [U.S. Department of Education's You for Youth](#), [New York State Network for Youth Success](#), and the [New York State Center for School Safety](#) websites have a plethora of resources that may be beneficial to your program.

Please contact the Resource Center if you need assistance or have any questions. We appreciate your team's dedication and effort to provide a high-quality 21st CCLC program to the students and families served by Hempstead UFSD.

Sincerely,
21st CCLC Rest of State Technical Assistance Resource Center
607-777-9240 | ny21cclc@binghamton.edu | nys21cclc.org