

# PowerSchool

# Tutorial for Parents

The PowerSchool Student and Parent portal is a tool that is integrated into the PowerSchool Student Information System (SIS) that is specifically developed for parents and students.

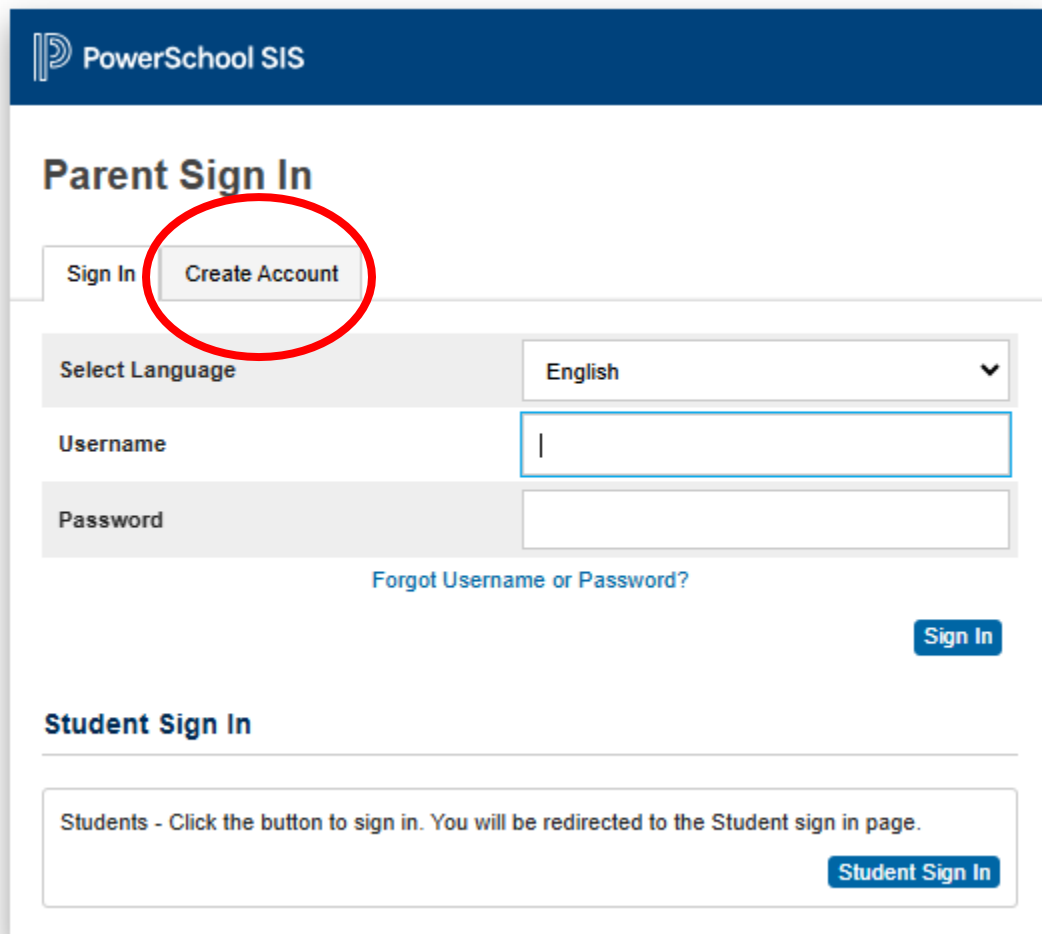
The PowerSchool Student and Parent portal gives parents and students access to real-time information including attendance, grades and detailed assignment descriptions, school bulletins, lunch menus and even personal messages from the teacher. Everyone stays connected: Students stay on top of assignments, parents can participate more fully in their student's progress, and teachers can use their gradebook to make decisions on what information they want to share with parents and students. Below are the steps to register and log onto the portal.

**Step 1:** Go to the Hempstead School District website ([www.hempsteadschools.org](http://www.hempsteadschools.org)).

**Step 2:** Click on the link at the **top right** of the Hempstead website.

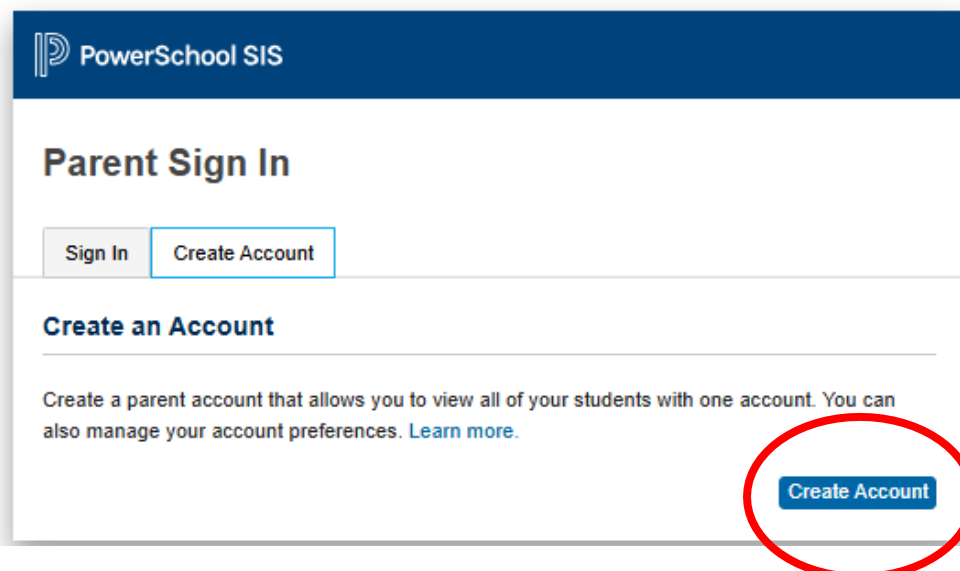


**Step 3:** Click on “**Create Account**” tab. (Parents with existing accounts, login with your username and password.)



The screenshot shows the PowerSchool SIS Parent Sign In page. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page title is "Parent Sign In". There are two tabs: "Sign In" and "Create Account". The "Create Account" tab is circled in red. Below the tabs, there is a "Select Language" dropdown menu set to "English". There are input fields for "Username" and "Password". Below the password field, there is a link for "Forgot Username or Password?". At the bottom right of the sign-in section, there is a "Sign In" button. Below the sign-in section, there is a "Student Sign In" section with a "Student Sign In" button.

**Step 4:** Click on “**Create Account**” button below.



The screenshot shows the PowerSchool SIS Create an Account page. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page title is "Parent Sign In". There are two tabs: "Sign In" and "Create Account". The "Create Account" tab is circled in red. Below the tabs, there is a section titled "Create an Account". The text below this section reads: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)" At the bottom right of the page, there is a "Create Account" button, which is circled in red.

**Step 5:** Please fill in all the necessary information on the Create Parent Account screen. The **Access ID** and the **Access Password** will be issued to you by the school.

## Create Parent Account

### Parent Account Details

First Name	test12345
Last Name	test12345
Email	hempstead@hempsteadschools.org
Re-enter Email	hempstead@hempsteadschools.org
Desired Username	test12
Password	..... <b>Strongest</b>
Re-enter Password	.....

**Password must:**

- \*Be at least 8 characters long
- \*Contain at least one uppercase and one lowercase letter
- \*Contain at least one letter and one number
- \*Contain at least one special character
- \*Not be a well known password

### Link Students to Account

Enter the Access ID and Access Password for each student you wish to add to your Parent Account

1

Student Name	Test Student
Access ID	1234567
Access Password	.....

Once everything is successfully completed, **Click On Enter** (bottom right of the screen) then this is the screen you will see:

PowerSchool SIS

## Parent Sign In

Sign In Create Account

✓ Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.

Select Language English

Username

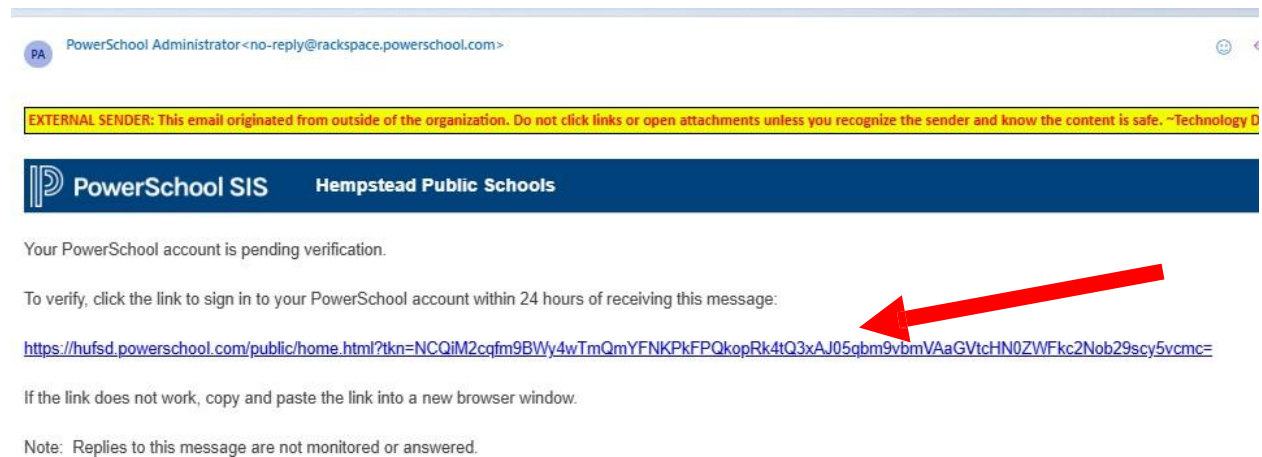
Password

[Forgot Username or Password?](#)

Sign In

**Special Note:** You must have an active email address. PowerSchool Administrator will send you an email. (Check both your inbox and spam)

**Step 6:** Open the email and **Click on the Link.**



**Step 7:** Type in your **username** and **password**.

**PowerSchool SIS**

## Parent Sign In

[Sign In](#) [Create Account](#)

✓ Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.

Select Language: English

Username: test12345

Password: .....

[Forgot Username or Password?](#)

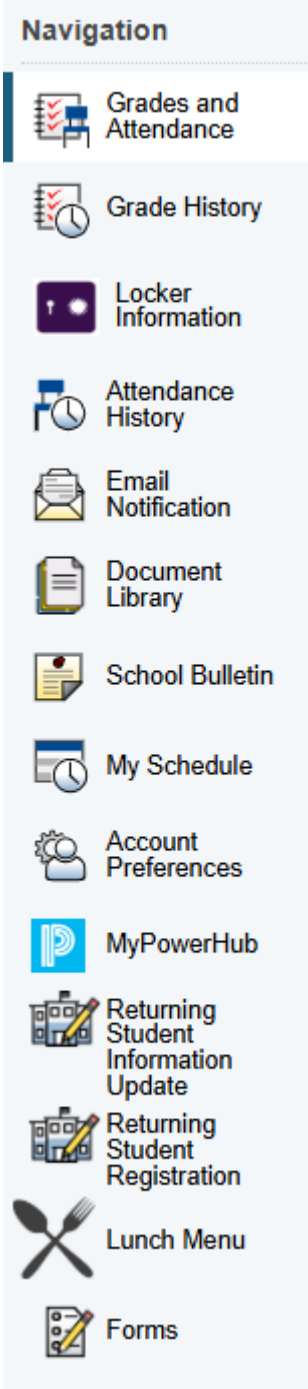
[Sign In](#)

### Student Sign In

Students - Click the button to sign in. You will be redirected to the Student sign in page.

[Student Sign In](#)

**Step 8:** Once you have successfully log onto the portal. Please go to the Navigation (left side of the screen) and select the desired screen.



1. **Grades and Attendance:** This page provides the parents with real time current course grades and attendance for the current term.
2. **Grade History:** This page provides the parent with the complete historical grades of the child. In this page you may select the historical school year.
3. **Locker Information:** This page provides the parent with the locker number and combination.
4. **Attendance History:** This page provides the parent with the attendance history for the current year.
5. **Email Notification:** This page parents can adjust notifications such as attendance updates and assignments updates.
6. **Document Library:** This page will have your child's important documents.
7. **School Bulletin:** This page displays school announcements.
8. **My Schedule:** This page displays your current student's schedule.
9. **Account Preference:** This page allows edit your account (password, username...)
10. **MyPowerHub:** This page is a consolidated view of your child's academic progress
11. **Returning Student Registration:** This page will take you to the Registration Portal. This is where you can update demographic information.
12. **Lunch Menu:** This page will display the school's lunch menu.
13. **Forms:** This page will have important forms from the school (permission slip, applications...)

Finally, if you have any questions or concerns about the Parent Portal, please don't hesitate to contact your school.



PowerSchool

## INSTRUCCION PARA PADRES

El portal de Estudiantes y Padres de PowerSchool es una herramienta que se integra en el Sistema de Información de Estudiantes (SIS) de PowerSchool que está desarrollado específicamente para padres y estudiantes.

El portal de Estudiantes y Padres de PowerSchool brinda a los padres y estudiantes acceso a información en tiempo real, incluida la asistencia, las calificaciones y las descripciones detalladas de las tareas, boletines escolares, menús de almuerzo e incluso mensajes personales del maestro. Todos se mantienen conectados: Los estudiantes se mantienen al tanto de las tareas, los padres pueden participar más plenamente en el progreso de sus estudiantes, y los maestros pueden usar su libro de calificaciones para tomar decisiones sobre qué información quieren compartir con los padres y los estudiantes. A continuación se muestran los pasos para registrarse e iniciar sesión en el portal.

**Paso 1:** Ir al sitio web del Distrito Escolar de Hempstead ([www.hempsteadschools.org](http://www.hempsteadschools.org)).

**Paso 2:** Haga clic en el enlace en la **parte superior derecha** del sitio web de Hempstead.



**Paso 3:** Haga clic en el **borde "Crear Cuenta"**(Create Account). (Padres con cuentas existentes, inicie sesión con su nombre de usuario y contraseña).

The screenshot shows the PowerSchool SIS Parent Sign In page. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page is titled "Parent Sign In" with a subtitle "Inicio de Sesión de los Padres". There are two buttons: "Sign In" and "Create Account". The "Create Account" button is circled in red. Below the buttons, there is a "Select Language" dropdown menu set to "English". There are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right of the sign-in section. Below this section is the "Student Sign In" section, which includes a text box with instructions and a "Student Sign In" button.

**Paso 4:** Haga clic en el **botón "Crear Cuenta"** a continuación.

The screenshot shows the PowerSchool SIS Create an Account page. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page is titled "Parent Sign In" with a subtitle "Inicio de sesión de los padres". There are two buttons: "Sign In" and "Create Account". The "Create Account" button is circled in red. Below the buttons, there is a section titled "Create an Account" with a text box containing instructions: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)". A "Create Account" button is at the bottom right of the section, circled in red. Below it is a "Crear una Cuenta" button.

**Paso 5:** Por favor, llene toda la información necesaria en la pantalla Crear Cuenta de



Padre. El ID de Acceso y la Contraseña de Acceso le será emitido por la escuela.

**PowerSchool SIS**

## Create Parent Account

Crear Cuenta de Padres

### Parent Account Details

Detalles de la Cuenta Para Padres

First Name	Nombre	test12345	
Last Name	Apellido	test12345	
Email	Correo Electrónico	hempstead@hempsteadschools.org	
Re-enter	Vuelva a ingresar su correo electrónico	hempstead@hempsteadschools.org	
Desired	Decida un Nombre de Usuario	test12	
Password	Contraseña Fuerte	.....	<b>Strongest</b>
Re-enter	Vuelva a a ingresar su contraseña	.....	

Password must:	*Be at least 8 characters long	*Contain at least one uppercase and one lowercase letter	*Contain at least one letter and one number	*Contain at least one special character	*Not be a well known password
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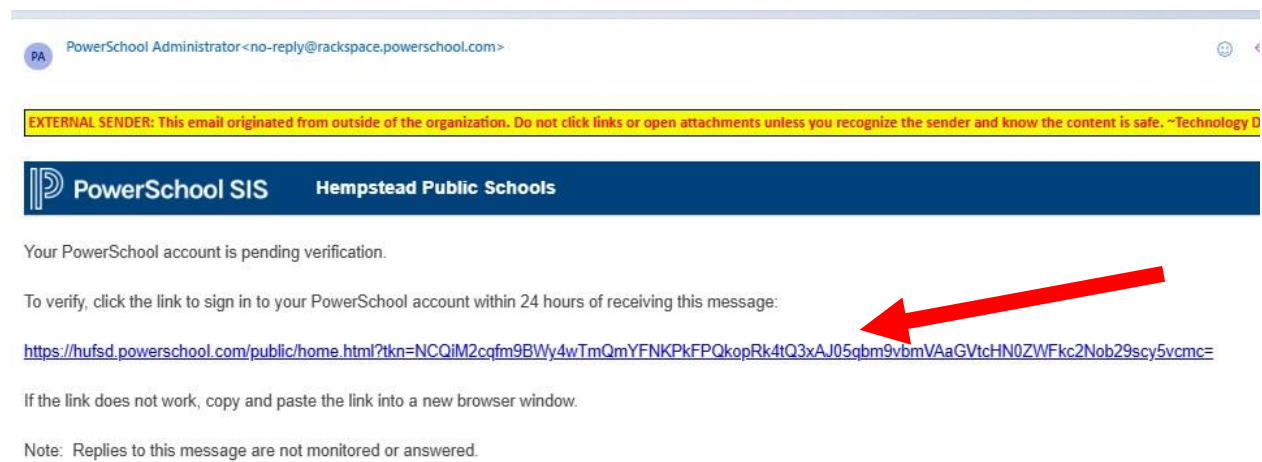
### Link Students to Account

Enter the Access ID and Access Password for each student you wish to add to your Parent Account


1	
Student Name	Test Student
Access ID	1234567
Access Password	.....

Una vez que todo se haya completado con éxito, haga **Clic en Enter** (abajo a la derecha de la pantalla) luego esta es la pantalla que verá:

**Nota especial:** Debes tener una dirección de correo electrónico activa. El administrador de PowerSchool le enviará un correo electrónico. (Revisa tanto tu bandeja de entrada como tu correo no deseado Paso [6](#): Abra el correo electrónico y haga clic en el enlace.



**Paso 7:** Escriba su nombre de usuario y contraseña.

 PowerSchool SIS

## Parent Sign In Inicio de Sesión de los Padres

[Sign In](#) [Create Account](#)

✔ Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.

Seleccione el language	English ▼
Username	test12345
Password	.....

[Forgot Username or Password?](#)

**Olvidó su usuario o contraseña?** [Sign In](#)

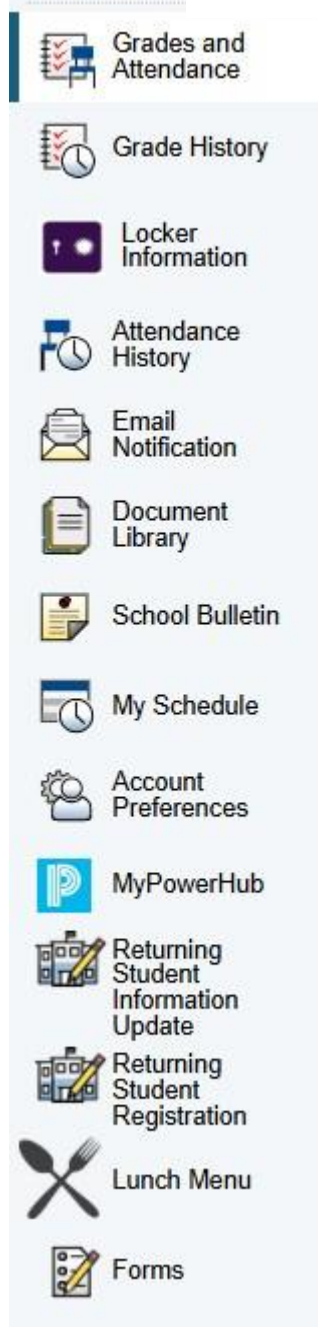
### Student Sign In

Students - Click the button to sign in. You will be redirected to the Student sign in page.

[Student Sign In](#)

**Paso 8:** Una vez que haya iniciado su sesión con éxito en el portal. Vaya a la Navegación (lado izquierdo de la pantalla) y seleccione la pantalla deseada.

## Navigation Navegación



1. **Calificaciones y Asistencia:** Esta página proporciona a los padres las calificaciones actuales del curso en tiempo real y la asistencia para el período actual.
2. **Historial de Calificaciones:** Esta página proporciona a los padres el historial de las calificaciones completas del niño. En esta página puede seleccionar los récords del año escolar.
3. **Información de su Casillero (Locker):** Esta página proporciona a los padres el número de casillero y la combinación.
4. **Historial de asistencia:** Esta página proporciona a los padres el historial de asistencia para el año en curso.
5. **Notificación por Correo Electrónico:** En esta página, los padres pueden ajustar las notificaciones, como la información de asistencia y las actualizaciones de las tareas.
6. **Biblioteca de Documentos:** Esta página tendrá los documentos importantes de su hijo/a.
7. **Boletín Escolar:** Esta página muestra anuncios de escuelas.
8. **Mi Horario:** Esta página muestra el horario actual del estudiante.
9. **Preferencia de Cuenta:** Esta página permite editar su cuenta (contraseña, nombre de usuario...)
10. **MyPowerHub (en inglés):** Esta página es una vista consolidada del progreso académico de su hijo/a.
11. **Inscripción de Estudiantes que Regresan:** This page will take you to the Registration Portal. This is where you can update demographic information.
12. **Menú de Almuerzo:** Esta página mostrará el menú de almuerzo de la escuela.
13. **Formas:** Esta página tendrá formularios importantes de la escuela (hoja de permiso, solicitudes, etc...)

Finalmente, si tiene alguna pregunta o inquietud sobre el Portal para Padres, no dude en comunicarse con su escuela.